



**AITKIN COUNTY BOARD OF COMMISSIONERS**

February 25, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney
	Remove item 20

**1.D Health & Human Services (see separate HHS Agenda)**

**1.E Citizens Public Comment - None**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska

**A) Correspondence File-**

February 11, 2025 - February 24, 2025

**B) Approve County Board Minutes-**

February 11, 2025

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$1,188,344.55
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**D) Approve Auditor Vouchers-**

Auditor Warrants - HHS 02.07.25

HHS	\$46,824.47	Opioid	\$10,990.57			<b>Total</b>	\$57,815.04
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**E) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 01.31.25

General	\$2,539.62	State	\$48,705.82	Taxes	\$1,382.00	Parks	\$110.00
						<b>Total</b>	\$52,737.44

**F) Approve Manual Warrants/Voids/Corrections-**

ELAN 01.30.25

General	\$4,767.85	Reserves	\$950.00	HHS	\$83.98	R&B	\$105.71
						<b>Total</b>	\$5,907.54

**G) Approve Commissioner's Vouchers**

Commissioner Warrants 02.14.25

General	\$179,020.22	Reserves	\$5,135.79	R&B	\$135,300.44	HHS	\$439.09
State	\$90.00	Trust	\$9,042.39	Forest	\$238.22	Taxes	\$80.00
LLCC	\$15,137.76	Parks	\$4,830.64			<b>Total</b>	\$349,314.55

**H) Approve Auditor Vouchers-**

Auditor Warrants - Sales, Use and Diesel Tax, January 2025

General	\$176.44	R&B	\$1,143.76	LLCC	\$47.64	Parks	\$105.19
						<b>Total</b>	\$1,473.03

**I) Adopt Resolution-**

LG220 Application for Exempt Permit - Sherwood Forest Owners Association

**J) Approve Auditor Vouchers-**

Auditor Warrants - HHS 02.14.25

HHS	\$118,607.46					<b>Total</b>	\$118,607.46
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**K) Adopt Resolution-**

LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

**L) Approve-**

Affidavit for Duplicate of Lost Warrant - Johnson

**M) Approve-**

Affidavit for Duplicate of Lost Warrant - Hahn-Beasley

**N) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 02.18.25

General	\$94.04	State	\$55,260.14	Taxes	\$875.69	LLCC	\$309.95
						<b>Total</b>	\$56,539.82

**O) Approve-**

Fire Protection Contract - City of McGregor

**P) Approve-**

JPA with the City of McGrath

**Q) Approve-**

JPA with Salo Township

**R) Approve-**

JPA with Ball Bluff Township

**S) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants - HHS 02.18.25

HHS	\$466.17	HHS	\$1,631.09			<b>Total</b>	\$2,097.26
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**T) Approve-**

Amended Board of Commissioners Meeting Procedures

**U) Adopt Resolution-**

Sentence to Serve Donation

**V) Adopt Resolution-**

Donation to Aitkin County Jail

**W) Approve-**

Personnel Policy Update - Employee Recognition, Cash if PTO back is at Max

**X) Approve-**

Safety Policy Update - to include Naloxone Training

**Y) Approve Auditor Vouchers-**

Auditor Warrants - HHS 02.21.25

HHS	\$20,110.19					<b>Total</b>	\$20,110.19
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**Z) Approve-**

License Center Technician - Amend from two PT to one Full-time Position

**Regular Agenda**

3A John Welle – County Engineer

**Motion to:**

Adopt Resolution - Award Contract 20258

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Travis Leiviska

4A Mike Dangers – County Assessor

**Motion to:**

Approve Vehicle Donation to McGregor Airport

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Michael Kearney

5A Andrew Carlstrom – Environmental Services Director

**Motion to:**

Request Public Hearing for Proposed Feedlot

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Travis Leiviska  
**SECONDER:** Commissioner Bret Sample  
Tuesday, March 11th at 9:30AM in the Government Center Board Room

6A Janet Smude - Aitkin County SWCD District Manager

**Motion to:**

Approve Adoption of the Mississippi River Grand Rapids Watershed, Implementation MOA

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Bret Sample

7A Mark Jeffers – Economic Development Coordinator

**Informational Only**

Aitkin County Business Profile - Discussion only

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

8A Dennis Thompson – Land Commissioner

**Motion to:**

Adopt Resolution - Mississippi River Public Water Access Cooperative Agreement

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Laurie Westerlund

8B Dennis Thompson – Land Commissioner

**Informational Only**

Spongy Moth Treatment in Aitkin County - Information Only

**RESULT:** INFORMATIONAL ONLY  
**MOVER:**  
**SECONDER:**

9A Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

DH meeting, working on Strategic Plan measurements, MACA Legislative Call, preparing on-boarding calendar and information binder for new Administrator, Facilities meeting, 2nd Floor move planning meeting

10A Board of Commissioners

**Informational Only**

Commissioner Committee Reports

Elk meeting, Corps/Stauber meeting, Arrowhead Counties Association, Mille Lacs Fisheries, Facilities meeting, House Human Services hearing on H.F. 337

**Motion to Adjourn**

Motion made at 11:33 a.m.

**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Michael Kearney  
**Next Meeting:** Tuesday, March 11, 2025

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator